UAS works closely with faculty, staff, students, and parents to uphold and enforce academic standards and policies as outlined in the Undergraduate Catalog. This office is committed to providing information and guidance related to academic policies and procedures as well as referrals to the appropriate academic support offices.

What does UAS do?

The Office of Undergraduate Academic Services handles matters related to the academic well-being of all undergraduate students at the College of Charleston. If you have difficulty with classes or have other academic issues, please contact us and/or schedule an appointment (see “Contact UAS” below).

We can assist students with:
- Academic probation and other issues related to Academic Standards
- Petition for Withdrawal After the Official Withdrawal Deadline ("late course withdrawal")
- Leave of Absence and Complete Withdrawal requests
- Provisional Program
- Other problems that are affecting your academic success.

ACADEMIC STANDARDS: What students need to know

Students enrolled at the College of Charleston must earn a minimum cumulative grade point average (GPA) to avoid being placed on academic probation. With the exception of PROVISIONAL STUDENT expectations,** these minimum GPA requirements are on a sliding scale based upon the total number of credit hours earned ("earned hours") by the student:

<table>
<thead>
<tr>
<th>Earned Hours</th>
<th>Minimum Cumulative GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-19</td>
<td>1.50**</td>
</tr>
<tr>
<td>20-59</td>
<td>1.80**</td>
</tr>
<tr>
<td>60 or more</td>
<td>2.00</td>
</tr>
</tbody>
</table>

If a student’s cumulative GPA at the end of any semester is less than minimum requirement as listed above, the student is placed on academic probation and will be notified of their probation status with an official email to their CofC email account. If you ever find yourself on academic probation, don’t wait! Contact UAS immediately to set up an appointment (see “Contact UAS” below). We want to help you get back on track, and the sooner you come in for assistance, the more we can do to help you.

**PROVISIONAL STUDENT EXPECTATIONS** Provisional students are required, as per their signed Provisional Contract to earn a cumulative GPA of 2.0 and must earn a minimum of 24 credit hours by the end of their first academic year at the CofC. Provisional students with questions should contact UAS (see below).

Contact UAS  UAS is located in the Lightsey Center, Suite 101. Call us to set up an appointment with Director, Michelle Futrell, or Assistant Director, Leize Gaillard, at 843.953.5674. You can also email us with general questions at undergrad@cofc.edu. For more information on UAS and our services, please visit us on the web at http://undergrad.cofc.edu.